

LESSON PLAN		
<b>Discipline / All Branches</b>	<b>Semester-1st</b>	<b>Name of the teaching faculty:- Mohan Suna</b>
<b>Subject:- Communicative English Lab</b>	<b>No. of days/per week- 02</b>	<b>Semester from date : 29.01.24 to 14.05.2024 No. of weeks :- 15 (excluding puja vacation)</b>
<b>Week</b>	<b>Class day</b>	<b>Practical</b>
1st	1st	Introduction to Importance of Communication
	2nd	Elements of Communication
2nd	1st	Communication Model
	2nd	Professional Communication
3rd	1st	Formal Communication
	2nd	Informal Communication
4th	1st	Barriers to Communication & Overcoming
	2nd	Barriers to Communication & Overcoming
5th	1st	Barriers to Communication & Overcoming
	2nd	Barriers to Communication & Overcoming
6th	1st	Non-verbal Communication
	2nd	Non-verbal Communication
7th	1st	Paragraph Writing
	2nd	Notice & Agenda
8th	1st	Report Writing
	2nd	Personal Letter & Formal Letter
9th	1st	Business Letter
	2nd	Business Letter
10th	1st	Job Application & C.V.
	2nd	Job Application & C.V.
11th	1st	LSRW-1
	2nd	Voice Change (Grammar)
12th	1st	Subject-Verb Agreement
	2nd	Subject-Verb Agreement
13th	1st	LSRW-2
	2nd	LSRW-3
14th	1st	LSRW-4
	2nd	LSRW-5
15th	1st	Seminar
	2nd	Seminar