

**Proceedings of the 12th Governing Body Meeting of
Govt. Polytechnic, Bolangir held on Dt. 25.03.2025 at 4:30 PM.
in the Collectorate Conference Hall, Bolangir.**

The Governing Body meeting was held on dt. 25.03.2025 at 4:30 PM. under the chairmanship of the Collector & District Magistrate, Bolangir.

The following members were present :

1.	Sri Gaurav Shivaji Isalwar, IAS Chairman-cum-Collector & District Magistrate, Bolangir	-	Chairman
2.	Sri Ashutosh Jena, Superintending Engineer (R&B) Division, Bolangir	-	Member
3.	Sri Manoj Kumar Majhi, Assistant Executive Engineer (R&B) Division, Bolangir	-	Special Invitee
4.	Sri Indrajit Sahu, Executive Engineer (PH) Division, Bolangir	-	Member
5.	Sri Subham Bag, Divisional Head IDCO, Bolangir	-	Member
6.	Miss Padmini Sahoo, Skill Development-Cum-Employment Officer, Bolangir	-	Member
7.	Sri Biswambar Mishra Executive Officer, Bolangir Municipality	-	Member
8.	Sri Bishnu Prasad Das, GM DIC, Bolangir	-	Member
9.	Sri Keshab Meher, Additional District Education Officer, Bolangir	-	Member
10.	Sri Sushant Kumar Mishra, Assistant Engineer (GPH) Sub-Division, Bolangir	-	Member
11.	Sri Sama Oram, Principal Govt. ITI, Bolangir	-	Member
12.	Sri Lokesh Pattnaik, Sr. Lecturer (Automobile Engg.), Govt. Polytechnic, Bolangir	-	Member
13.	Sri Abinash Biswal, Lecturer(Stage-II, Civil Engg.), Govt. Polytechnic, Bolangir	-	Member
14.	Dr. Shradhanda Beura, Principal-cum-Member Secretary, Govt. Polytechnic, Bolangir	-	Member Secretary



At the outset the Principal & convener of governing body welcomed the Chairman and all members. The Chairman directed the Principal, Govt. Polytechnic, Bolangir to open discussion on various agenda points relating to different activities of the institution before the committee members for appraisal. After having full length discussion on various agenda points as listed below & the G.B. unanimously took the following decisions with regards to Govt. Polytechnic, Bolangir for the F.Y. 2025-26.

AGENDA DISCUSSION

1. **Welcome address by the Principal-Cum-Member Secretary.**
2. **Admission status of A.Y. 2024-25.**

Year	Total Strength	Total Admitted	Vacancy %
2021-22	210	193	8%
2022-23	210	210	0%
2023-24	240	240	0%
2024-25	270	270	0%

Percentage Girl Students admitted for the session 2024-25

Sl. No.	Discipline	Intake	No. of Girls admitted	%age
1.	Civil	60	29	48.33
2.	Electrical	60	18	30.00
3.	Mechanical	60	18	30.00
4.	Automobile	60	11	18.33
5.	Computer Science & Engg	30	15	50.00
	Total	270	91	35.33 (Average)

3. **Measures taken to achieve zero vacancy for the Academic Session 2025-26.**

- I. 1051 nos. of girls' student from 18 nos. of high schools (including Govt. Girls' High Schools / SSD High Schools / OAVs) have visited the Polytechnic campus under SUDAKSHYA Mobilization Scheme & they have been counselled for enrollment in Diploma Engineering education after completion of High School Education.



- II. Similarly 17 nos. of High Schools have visited the Polytechnic campus under the exposure visit & around 609 nos. of students have been counselled in the polytechnic campus during A.Y. 2024-25.
- III. All teaching & supporting staff members divided into small groups have visited various high schools of the district with necessary IEC materials for career counseling of 10th class students. Also, the staff members of this institution have been participated in Block Level Career Counselling Programme organized by District Skill Development-cum-Employment Office, Bolangir at 14 nos. of blocks of the district from dt. 27.01.2025 to 03.02.2025 & counselled the participating students / parents / guardians for admission in Diploma Engineering courses offered by Govt. Polytechnic, Bolangir.
- IV. The continuing Diploma Engineering students / faculties / Guest Faculties and other staff members have been sensitized to spread the awareness regarding polytechnic admission in their respective localities.

DECISION TAKEN

The admission status with respect to vacancy for the last 03 years was discussed. The chairman expressed his satisfaction & directed the institution to improve the girls' enrollment above 35.33% as achieved in the academic year 2024-25.

(Action – Principal G.P., Bolangir)

4. Engagement of Guest Faculty & Guest Lab. Asst. for the A.Y. 2024-25.

The following persons duly selected through walk in interview held on **dt.14.08.2024** (for Guest Faculties) & **dt. 14.11.2024** (for Guest Laboratory Assistant) have been engaged by the institute as per AICTE norms with the proper approval of the Collector and District Magistrate, Bolangir-cum-Chairman Governing Body, Govt. Polytechnic, Bolangir for the **A.Y. 2024-25** till fresh interview is to be conducted.



Table- 1

Sl. No.	Name	Branch	Engagement Period From	Type of Engagement
01.	Sri Snehasis Sahoo	Automobile	20.08.2024	Guest Faculty
02.	Sri Shjibabrata Swain	Automobile	-do-	Guest Faculty
03.	Sri Kshirod Bihari Rana	Civil	-do-	Guest Faculty
04.	Sri Pius Ranjan Tandi	Civil	-do-	Guest Faculty
05.	Miss Doleswari Chhatra	Civil	-do-	Guest Faculty
06.	Miss Mamuni Mahananda	CSE	-do-	Guest Faculty
07.	Sri Sai Swarup Patel	Electrical	-do-	Guest Faculty
08.	MD Samsuddin Ansari	Electrical	-do-	Guest Faculty
09.	Sri Tapas Panigrahi	Electrical	-do-	Guest Faculty
10.	Sri Anandananda Biswal	Mechanical	-do-	Guest Faculty
11.	Sri Ashirbad Babu	Mechanical	-do-	Guest Faculty
12.	Sri Siddharth Swarup Tripathy	Mechanical	-do-	Guest Faculty
13.	Miss Anwesha Mohapatra	Physics	-do-	Guest Faculty
14.	Sri Mohan Suna	English	-do-	Guest Faculty
15.	Miss Akankshya Joshi	Mathematics	-do-	Guest Faculty
16.	Sri Subignya Meher	Mathematics	-do-	Guest Faculty
17.	Sri Ranjan Bag	Workshop	06.12.2024	Guest Lab. Asst.

DECISION TAKEN

The committee unanimously approved the engagement of Guest Faculty & Guest Lab. Asst. for the A.Y. 2024-25.

(Approved)

5. Hostel matters.

The construction work of the proposed new boys' hostel is ongoing inside the existing boys' hostel campus. However, the executing agency, IDCO may be directed to construct a new main entrance gate along with a security shed of the existing hostel campus which has been dismantled by the agency at the starting of the construction work for the transportation of the heavy vehicles into the construction site.

DECISION TAKEN

The committee directed IDCO, Bolangir to install a temporary main entrance gate of boys' hostel at the earliest for safety & security of hostel inmates and construct a new permanent main entrance gate along with security shed of the boys' hostel campus after completion of the new boys' hostel construction work.

(Action – Divisional Head IDCO, Bolangir & Principal G.P., Bolangir)



6. Approval of expenditure from PL development fund for the year 2024-25.

- i) A sum of Rs. 2,93,772/- has been spent from the PL development fund towards campus cleaning, beatification & minor maintenance works may kindly be approved.
- ii) A sum of Rs. 3,29,013/- has been spent from the PL development fund towards the remuneration of 04 nos. of outsourced persons (03 nos. of watchmen & 01 no of sweeper) which may kindly be approved.

DECISION TAKEN

The Governing Body approved the expenditure for campus cleaning, beatification & minor maintenance works & remuneration of 04 nos. of outsourced persons.

(Approved)

7. Approval of expenditure to be made in A.Y. 2025-26 from PL development fund.

Approval may be provided to take up the following developmental activities with an expenditure of **Rs.11,00,000/-** is given below for discussion and approval from the available PL fund of **Rs. 13,08,830.44/-** (Rs. 10,70,139.68/- Development Head & Rs. 2,38,690.76/- PL interest from bank)

Detailed estimate of the expenditures of Rs. 11,00,000/- from PL Development Fund

Sl. No.	Name of the Work	Tentative Expenditure in Rs.
1.	Purchase of requisite additional books for institution library	Rs. 2,50,000/-
2.	Conduct of Annual Function-2025	Rs. 2,50,000/-
3.	Installation of safety grills at academic, administrative & workshop blocks	Rs. 3,50,000/-
4.	Campus cleaning & beautification	Rs. 2,50,000/-
	TOTAL	Rs. 11,00,000/-

DECISION TAKEN

The committee discussed & directed regarding the expenditure of Sl. No. 1 & 2 to be met from available fund of respective heads such as library & cultural heads. Also it is decided, if any scarcity found in fund from library head regarding purchase of additional library books then it may be met from PL development fund & shall be recouped later. The committee unanimously approved the expenditure of Sl No. 3 & 4 regarding installation of safety grills & campus cleaning and beautification.

(Approved)



8. IRG related matters & approval of expenditure from IRG fund for the year 2025-26.

- 1) The institution is engaged in different testing consultancy and other related activities for generation of internal revenues as well as its expenditures as per guidelines of DTET, Odisha, Cuttack vide Office Order No 6338 /Dt 09/05/2023 of DTET, Odisha, Cuttack.
- 2) An amount of Rs. **4,56,158/-** has been generated under IRG in the F.Y. 2024-25 through testing & design of construction materials in Civil Engg. Lab. Approval may be provided to take up the following developmental activities with an approximate expenditure of **Rs. 7,10,000/-** for the academic year 2025-26 as per the detailed estimate given below subject to availability of the fund.

Sl. No.	Name of the Work	Tentative Expenditure in Rs.
1.	To develop 01 nos. of Smart Class Room for Civil Engineering department with following components. a) Online UPS 2 KVA - Rs. 50,000/- b) Renovation of the room (Colouring, screening, Lighting & Sound System and carpeting - Rs. 1,30,000/- c) Procurement of 30 nos of molded dual desk - Rs. 3,50,000/-	Rs. 5,30,000/-
2.	To engage resource person(s) from industries / reputed institutes for IRG works of Civil Engineering Department at maximum expenditure of Rs. 15,000/- per month) depending upon the availability of IRG works.	Rs. 1,80,000/- per year.
	G. Total	Rs. 7,10,000/-

DECISION TAKEN

The committee discussed regarding the expenditure to be made from the IRG fund & unanimously approved the same.

(Approved)



9. Current status of Civil & Electrical work and future plans.

Sl. No.	Name / Description of works	Executing Agency	Current Status	Remarks
1	Institution main Gate	R & B, Balangir	Administrative approval (File No. 161/(III-ID)/IV/2022-23/B&M Order No. 17252/ dt. 27.11.2024 of DTE&T, Odisha, Cuttack) has been received from DTE&T but the work has not been started yet.	R&B may look into this & start the work at the earliest on priority basis.
2.	Charging of the 100 KVA transformer installed in the staff quarters colony.	GED, Balangir	Administrative approval (File No. 161/(III-ID)/IV/24-25/B&M Order No. 9484/ dt. 06.07.2024 of DTE&T, Odisha, Cuttack) has been received from DTE&T but Installation of the transformer is pending.	GED may look into this & complete the work at the earliest.
3.	Various electrical improvement works.	GED, Balangir	Administrative approval (File No. 161/(III-ID)/IV/2022-23/B&M Order No. 990/ dt. 21.01.2025 of DTE&T, Odisha, Cuttack) has been received from DTE&T but the work has not been started yet.	GED may look into this & complete the work at the earliest.
4.	Solid & waste disposal facility of the institution	Municipality, Bolangir	Currently no facility available for solid waste disposal of the institution campus. Also solid wastes are deposited on the side of institution approach road nearby Judicial staff quarters which creates foul environment.	Municipality, Bolangir may take initiative to address this issue.
5.	a) Water scarcity problem in boys' hostel, girls' hostel, academic block, staff quarters due to increase in infrastructure & student-cum-staff strength.	PH Division, Bolangir	Water scarcity problem persists.	PH Division may look into the matter & provide a permanent solution at the earliest in this regard.
	b) Rooftop water tanks of administrative building & other buildings need to be replaced.		The rooftop tanks are damaged.	



6.	Submission of estimates of construction of new septic tanks of girls' hostel & staff quarter as requested earlier & completion of previous pending works.	GPH Sub-Division, Bolangir	No proper handover process have been followed for previous works such as replacing of sanitary fittings, construction of septic tank of workshop building as well as waste disposal chamber of the girls' hostel.	GPH Division may take proper action to complete the pending works & submit the estimate of the new works.
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DECISION TAKEN

The Chairman & all the members expressed their concern regarding the delay in executing the works listed at Sl. No. 1, 2 & 3 of the above table & directed the agency to expedite the work at the earliest. The chairman instructed Municipality, Bolangir to arrange for waste collection facility from the institution campus in consultation with the Principal, Govt. Polytechnic, Bolangir. The PH Division, Bolangir was instructed to increase the water supply to the Govt. Polytechnic campus to meet the increased demand of water. Further, GPH Sub-Division, Bolangir was instructed to complete the pending works & handover the same as well as submit the estimate for new works listed in Sl. No. 6 at the earliest.

(Action – Superintending Engineer (R&B Division) Bolangir, Executive Officer, Municipality Bolangir, Superintending Engineer (PH Division) Bolangir & Principal G.P. Bolangir)



The G.B. concluded with a vote of thanks to the chair & other members / invited guests.

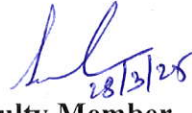
Place: Bolangir

Date:


Collector & District
Magistrate, Bolangir
& Chairman
Governing Body
Govt. Polytechnic, Bolangir


Superintending
Engineer (R&B)
Division, Bolangir
(Member)

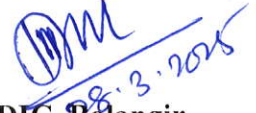

Principal Govt. ITI,
Bolangir
(Member)

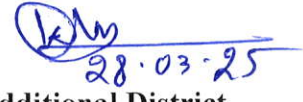

Faculty Member
G.P., Bolangir


Faculty Member
G.P., Bolangir


Skill Development-
Cum-Employment
Officer, Bolangir
(Member)

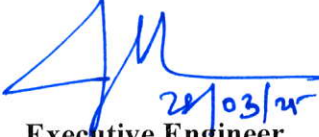

Executive Officer,
Bolangir
Municipality
(Member)


GM DIC, Bolangir
(Member)

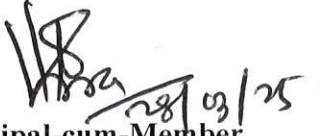

Additional District
Education Officer, Bolangir
(Member)


Assistant Engineer
(GPH) Sub-Division,
Bolangir
(Member)


Assistant Executive
Engineer (R&B)
Division, Bolangir
(Special Invitee)


Executive Engineer
(PH) Division,
Bolangir
(Member)


Divisional Head IDCO,
Bolangir
(Member)


Principal-cum-Member
Secretary
G.P., Bolangir

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